Request for Proposals (RFP):
RFP SCF18-1021
Snow Removal Services
RFP Release Date: 11-01-18

SCF Contracts Department
7033 East Tudor Road
Anchorage, AK 99507

SCF Contact Person, Alana Shuravloff:
Phone: 907-729-6733
Fax: 907-729-6639
E-Mail: SCFContracts@southcentralfoundation.com

Important Notice: You must register with the *SCF Contact Person* at the below link. Please include contact information with your registration. Failure to register with the *SCF Contact Person* may result in the rejection of your Proposal.

SCFContracts@southcentralfoundation.com

Revision History

Date	Revision Number	Revision Details	Revised By
11/16/2018	1	Updates to extend RFP schedule	J. Rauchenstein

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Section 1, Background and History

1.1 SCF History

Southcentral Foundation (SCF) is an Alaska Native-owned, nonprofit health care organization serving nearly 65,000 Alaska Native and American Indian people living in Anchorage, Matanuska-Susitna Valley and 60 rural villages in the Anchorage Service Unit. Incorporated in 1982 under the tribal authority of Cook Inlet Region, Inc. (CIRI), SCF is the largest of the CIRI nonprofits, employing more than 2,000 people in more than 80 programs.

1.2 Vision and Mission Statement

SCF's vision is a Native Community that enjoys physical, mental, emotional and spiritual wellness; its mission is to work together with the Native Community to achieve wellness through health and related services. The organization has developed and implemented comprehensive health-related services to meet the changing needs of the Native Community enhance culture and empower individuals and families to take charge of their lives.

Section 2, General Information

2.1 Purpose of the Request for Proposal (RFP)

SCF is soliciting detailed proposals from qualified Bidders interested in removing plowed snow piles from SCF properties during winter months

The successful Bidder will be contracted to remove snow piles from SCF locations, specifically from parking lot locations listed out in Exhibit A, which includes a map displaying parking lot locations where services will occur, or other locations as requested by an authorized SCF Representative.

2.2 Contract Period

SCF intends to establish a contract for a term of (1) one-year, with optional renewal periods as approved by SCF.

2.3 Bidder Registration

- You must register with the SCF Contact Person by clicking on the link posted at the bottom of the Title Page (1st page). Failure to register with the SCF Contact Person may result in the rejection of your Proposal.
- Please visit the website frequently during the RPF process for up-to-date information, including revised RFPs, changes to the schedule, notices, and comment responses, etc. SCF will not be providing updated information via email.
- Please include all of your contact information when registering.

2.4 SCF Contact Person

Any information required or questions regarding this RFP should be addressed and/or delivered to:

SCF Contracts Department
7033 East Tudor Road
Anchorage, AK 99507
Attention: Alana Shuravloff
Email: SCFContracts@southcentralfoundation.com
Phone: 907-729-6733 and Fax: 907-729-6639

Section 3, Request for Proposal Details

3.1 RFP Schedule

This RFP will follow the schedule in the Table 2, RFP Schedule below; SCF reserves the right to modify this schedule.

RFP Release Date	Thursday, November 1, 2018
Pre-Bid Meeting	TBD and to be communicated to registered bidders
Deadline to Submit Additional Questions	Wednesday, November 21, 2018 by 3 pm
Issue Responses to Additional Questions	Friday, November 30, 2018 by 5 pm
Proposal Due Date	Wednesday, December 5, 2018 by 3 pm
Issue Notice of Award	Monday, December 10, 2018 by 5 pm
Service Start Date	TBD

Table 1, RFP Schedule

3.2 Deadline for Receipt of Proposals

Proposals must be delivered in sealed envelopes and received no later than the proposal due date and time. Envelopes must be clearly marked as indicated below. Bidders are fully responsible for timely delivery of proposals. Any proposal received after the stated closing time will be returned unopened. If proposals are sent by mail, the Bidders is responsible for assuring actual delivery of the proposal to the address referenced in the General Information, Section 2.3 before the advertised date and hour located in Section 3.1.

All submitted proposals must include Exhibit B, Cost Proposal Schedule.

Proposals are to be delivered to the address referenced in the General Information, Section 2. 3. In an effort to not mistakenly open these proposals early, either the outer or inner envelope should also contain the following:

Confidential: Do Not Open Until Posted Due Date
Proposal For: SCF18-1021, Snow Removal Services
Attn: SCF Contracts Department

3.3 Other Licenses and Registrations Requirements

All Bidders must have a valid Alaska Business License prior to award of contract.

All Bidders are required to hold all necessary applicable professional licenses and registrations required by Federal, State, Municipality or Borough law and proof of such will be submitted with each proposal. Obtaining and ensuring compliance to all licensing and registering requirements is the responsibility of the Bidder.

3.4 Conflict of Interest and Restrictions

If Bidder, Bidder's employee, subcontractor, or any individual providing services under contract to SCF has a possible conflict of interest affecting the objectivity, analysis, and/or performance under contract, the Bidder is required to submit details in writing to SCF within (10) ten days of issuance of this RFP: SCF will determine if the conflict is significant and material and if so, may notify the Bidder in writing of elimination from the RFP process.

3.5 Addendum to the RFP and Right to Award

SCF reserves the right to issue a written addendums to revise or clarify the RFP, respond to questions, and/or extend or shorten the due date of the proposals.

SCF reserves the right to not award or cancel the award of the contract to a Bidder who will not agree to all of the provisions and terms and conditions as contained within this RFP.

3.6 Pre-Bid Meeting and Site Visits

There may be an opportunity for prospective Bidders to meet with SCF staff for a question and answer session; time and place will be announced to registered bidders. Participation in this meeting is not mandatory.

3.7 Cancellation of the RFP

SCF retains the right to cancel the RFP process if it is in SCF's best interest. SCF will not be responsible for costs incurred by Bidders for proposal preparation.

3.8 Contract Negotiations

This RFP does not obligate SCF or the selected Bidder until a contract is signed and approved by both parties. Upon completion of the evaluation process, contract negotiations may commence. If the selected Bidder fails to provide necessary information for negotiations in a timely manner and/or, negotiate in good faith, SCF may terminate the award of the contract. SCF will not be responsible for costs incurred by the Bidder resulting from contract negotiations.

SCF reserves the right to include additional terms and conditions during contract negotiations. However, these terms and conditions must be within the scope of the original RFP and will be limited to price, clarification, definition, administrative, and legal requirements.

3.9 Performance Bonds and Surety Deposits

SCF will not require a Performance Bond or Surety Deposit.

Section 4, Instructions for Bidders

4.1 Bidder's Review and Substantive Questions

Bidders should carefully review this RFP for errors, questionable or objectionable materials, and items requiring clarification. Bidders may submit these comments and/or questions in writing to SCF's contact person in accordance with the RFP schedule. This will allow time for written response, clarification, or an addendum to the RFP to be issued, if required, to all registered bidders.

Bidders may not rely upon verbal responses made by any SCF employees or any representatives of SCF except for the SCF Contract Specialist or their designee.

Bidders making contact with any other SCF employee regarding this RFP may be disqualified. Bidders have no claim against SCF for failure to obtain information made available by SCF and are solely responsible for conducting their own research, due diligence, or other work necessary for the preparation of proposals, negotiation of agreements, or delivery of services pursuant to any agreement.

4.2 Filing a Protest

A Bidder may protest the award of a contract or the proposed award of a contract. The protest must be filed in writing, addressed to the SCF purchasing agent, and include the following information:

- The name, address, and telephone number of the protester;
- Signature of the protester or the protester's representative;
- Identification of the RFP;
- Detailed statement of the legal and factual grounds of the protest, including copies of relevant documents; and
- Form of relief requested.

Protests must be submitted to SCF Purchasing Agent within (5) five business days of Notice of Award date, as provided in Section 3.1 of this RFP. Only bidders that submitted a valid proposal may file a protest.

4.3 Proposal Content

A. SCF requests Bidders submit (1) one proposal consisting of Bidder's detailed plan for professional services.
B. The proposal must be addressed with a scope of work and compensation provided, as required by Section 5.1 (see details for requirements of Bid Section 6).
C. Bidders may not bid on more than (1) one request.

4.4 Other RFP or Proposal Requirements

A. A proposal's content will not be disclosed to other Bidders.
B. All proposals and other material submitted become the property of SCF.
C. SCF assumes no responsibility or liability for the transmission, delay, or delivery of proposals by either public or private carriers.
D. SCF discourages excessive or costly proposals. All costs incurred by Bidders in preparing and submitting a proposal are the Bidder's responsibility and shall not be charged to SCF or reflected as an expense of the resulting contract.
E. It is the responsibility of the Bidder to indicate within their proposal the applicability and compliance of any other federal, state, municipal, or other governmental statutes, regulations, ordinances, acts, and/or requirements.
F. If all bids are over SCF's allotted budget for the project; SCF reserves the right to reduce the scope of the project as needed to fit the budget.
G. In the event that only one bid is received, SCF reserves the right to restructure the bid and/or extend the due date of proposals.

4.5 Proposal Withdrawal and Correction

A proposal may be corrected or withdrawn by a written request received prior to the date and time of proposals being due.

Section 5, Format for Proposals

5.1 Proposal Content and Format

The proposals should be compiled in a profession manner, such as in a binder with tabs separating sections, printed on both sides of the paper when possible, and organized in accordance with this section.

Bidders are required to submit (2) two hardcopies and an electronic copy of their proposal.

Bid Section 1, Title Page

The title page should be on Bidder letterhead. It should contain the name and identification number of this RFP and identify the name, title, company, mailing address, phone numbers and email address of the person(s) authorized to commit the Bidder to contractual arrangement with SCF. This person(s) will be the Bidder's authorized contact for all communication. Bidder may also identify an alternate contact person in case the authorized contact is unavailable.

Bid Section 2, Table of Contents

The proposal will have a table of contents with page numbers and pages numbered throughout the proposal.

Bid Section 3, Introduction

Brief introductions include the following:

A. Bidder's name and address.
B. A statement indicating that all information in the proposal is accurate, truthful, and factual; certifying that personnel and resources proposed will be made available to fulfill duties and obligations of the contract, if awarded.
C. State the proposal and submitted prices shall be valid for at least (45) forty-five days from proposal submission deadline until any awarded contract is established and signed.

Bid Section 4, Qualifications

Qualifications may include the following but are not limited to:

A. State qualifications and ability to provide services to SCF, which may include, but are not limited to:
   a. Previous experience, length of time Bidder has been providing snow removal services.
   b. Provide a detailed list of personnel and their training and skill in the safe practices services, specifically at SCF.
   c. Length of time employees have been employed by the Bidder, and any special qualifications employees may have.
   d. Snow removal routes or schedules that demonstrate planned response to SCF's call-out.
B. Provide a brief statement outlining the subcontractors, if any, Bidder intends to use in performing snow removal services.
C. Provide (3) three references to include; name, contact information, contract period and estimated size of snow removal areas.
D. Provide a brief statement to support a compensation or rate proposal.
E. Provide statement addressing how Bidder will respond or address any delay is services that might occur, such as inability to respond timely, equipment or vehicle (s) malfunction, or personnel available, or any other situations that interferes with Contractor's ability to perform work.

Bid Section 5, License / Insurance Requirements

Insurance requirements include the following:

A. Business license or any other licenses and/or registrations as required by this RFP,
B. Insurance certificate,

C. Proof of professional licenses, vehicle registration or licensing, as applicable or required by law.

Bid Section 6, Compensation and Scope of Work

A. Bidders will include a scope of work and detailed proposal provided as Exhibit A.
B. Compensation or rate information shall be populated on the Cost Proposal Schedule provided as Exhibit B.
C. Bidder's scope of work should address the following requirements as applicable to the nature of the location and services provided. Below are a couple of examples.

Section 6, Selection Process

6.1 RFP Compliance

Prior to evaluation, each proposal will be reviewed to determine whether or not it is compliant with RFP requirements. Noncompliant proposals will not be evaluated. Factors that may result in a proposal being declared noncompliant are:

a. Not providing evidence of meeting minimum requirements.
b. Substantial and material conflicts of interest that were not declared.
c. Substantial and material noncompliance to requirements of RFP section on format for proposals.
d. Insufficient information regarding scope of work or compensation.

6.2 Evaluation Process

An evaluation committee consisting of (3) three SCF employees will independently evaluate proposal compliance and content.

Bid evaluation will be based on (5) five criteria and point values and will be documented by recording a final score calculated as the average score of the three committee members' individual point value totals.

6.3 Evaluation Criteria and Point Value

	Evaluation Criteria	Point Value	Details
1	Format and Presentation	5	Evaluation of proposal compliance and format.
2	Qualifications: Experience and Competence	45	Evaluation of qualifications and provided references Specialized experience and technical competence of the Bidder, including key personnel experienced In snow removal services. Provide information on the resources available to Bidder's team, which indicate Bidder's capability to complete snow removal in a timely manner.
3	Past Performance	10	Past experience, specifically quality of work, and compliance with performance schedules and cost schedules.
4	Price Proposal	35	Evaluation of pricing provided for in Bidder's proposal, as provided in Exhibit B, Cost Proposal Schedule.
5	Alaska Native/American Indian Preference	5	Evaluation of Bidder's AN/AI qualifications.
	Total Point Value - 100		

Table 3, Evaluation Criteria and Point Value

6.4 Discussions

As determined by the evaluation process, Bidders may be offered the opportunity to discuss their proposal with appropriate SCF personnel or evaluation committee and the proposal may be adjusted as a result of that discussion. Bidders may also be allowed to submit a best and final proposal as a result of any discussion.

6.5 Presentations

SCF reserves the right to require a verbal presentation of their proposal. If presentation is requested, Bidders will be notified in writing of the request, date, time, location, and amount of time allowed for the presentation and/or questions and answer period. Time frames will be strictly enforced.

The entire evaluation committee will be present for oral presentations. All costs associated with a verbal presentation will be the Bidder's responsibility.

6.6 Notice of Award

A notice of contract award and non-award will be provided to all Bidders.

Section 7, Standard Contract Terms

7.1 Introduction

SCF is providing the following provisions as a consideration for Bidders to review in advance of a submitted proposal. These and other standard provisions will be presented to a successful Bidder at the time of contract award.

7.2 Compensation

Payment to Contractor will not exceed the amount awarded in the contract.

A. Change orders and work orders may be approved by SCF at specified hourly rates.
B. Additional services performed by the Contractor that are not specifically provided for in an Agreement will be not compensated; nor may the Contractor perform any services not covered by the Agreement unless the services are specifically approved in writing by the SCF Program Manager or another authorized SCF agent.
C. All invoices should include a brief description of the work completed (e.g. dates, number of hours, location services performed, applicable SCF program and the applicable SCF account line item number). Invoices shall be submitted with the SCF contract number.
D. Contractor must submit monthly invoices to SCF via email to scfappillar@scf.cc or mail Southcentral Foundation, ATTN: Accounts Payable, 7033 E. Tudor Rd., Anchorage, AK 99507.
E. Payment is due (30) thirty days after receipt of an invoice by SCF.

7.3 Termination

Either Party may terminate an Agreement, in whole or in part, for cause, at any time by written notice of the terminating Party to the other Party.

7.4 Status of Independent Contractor

The Parties intend that Contractor must provide the work described in an Agreement as an independent contractor. As an independent Contractor, Contractor is not an employee of SCF. Therefore, payments made to Contractor by SCF will not be eligible for unemployment compensation or other similar benefits. Contractor is responsible for paying all employment, income and any other taxes with respect to such payments. Neither Contractor nor any Party employed by the Contractor will be deemed for any purpose to be an employee, agent, servant or representative of SCF. Furthermore, Contractor shall not assert in any legal proceedings arising out of this Agreement that Contractor or any Party employed by Contractor is an employee or loaned servant of SCF.

7.5 Insurance Requirements

Contractor shall purchase and maintain in force at all times during the performance of services under an Agreement the following policies of insurance, unless expressly waived below by SCF in writing. Where specific limits are shown, it is understood they will be the minimum acceptable limits. If the Contractor's policy contains higher limits, SCF will be entitled coverage to the extent of such higher limits. Certificates of Insurance and the attachments of Additional Insured Endorsements and Transfer of the Waiver of Rights Endorsements must be furnished to the SCF Contract Administrator prior to beginning work. Failure to furnish satisfactory evidence of insurance or lapse of the policy is a material breach and grounds for termination of the Contractor's services.

1. *Commercial General Liability Insurance:* Contractor shall provide Commercial General Liability Insurance with coverage limits not less than $1,000,000 Combined Single Limit for Bodily Injury and Property Damage per occurrence and $2,000,000 Combined Single Limit of Bodily Injury and Property Damage Aggregate. Coverage is to be on a standard ISO version commercial general liability policy form, or its equivalent, providing coverage for premises-operations liability, products-completed operations liability, personal and advertising injury liability, and contractual liability including independent contractors.

2. *Workers' Compensation Insurance:* The Contractor must maintain Workers Compensation and Employers Liability Insurance for his own employees in the amount required under Statutory Limits for those states in which employees are working and Employers Liability Insurance as required by state and federal statutes. The employer's Liability Insurance shall not be less than $1,000,000 per bodily Injury per accident, $1,000,000 bodily injury by disease per employee and $1,000,000 bodily injury by disease policy limit. The Contractor will also be responsible for insuring that any subcontractors who directly or indirectly provide services under this contract maintain Workers' Compensation Insurance in the amount required under Statutory Limits.
3. *Professional Liability Insurance:* The Contractor will carry Professional Liability coverage at a limit of $1,000,000 Per Claim and $2,000,000 Aggregate. If the professional liability policy is written on a claims form, the Contractor will provide insurance for a period of (2) two years after final payment of this agreement.
4. *Commercial Auto Liability Insurance:* Contractor shall maintain a commercial automobile liability insurance policy covering all owned, hired, and non-owned vehicles to be used or in connection with the Contractor, with coverage limits not less than $1,000,000 per person/$1,000,000 per occurrence combined single limit bodily injury and property damage.
5. *Subcontracting Requirements:* The Contractor is required to have prior approval by SCF before using any subcontractor. SCF may, in its sole discretion, withhold its approval for any reason or for no reason. Additionally, Contractor will be responsible for ensuring that its subcontractors comply with the same insurance provision as required herein as required by Alaska law during the course of its subcontractors' operations. Contractor shall provide copies of all subcontractors' certificates of insurance and endorsements to SCF prior to any subcontractor commencing work.

7.6 Compliance with Legal Obligations and SCF Code of Conduct

Contractor agrees to comply with all federal, state and local laws; ethical, environmental or safety business standards; and any underlying agreement or grant provisions to which SCF is subject. Contractor shall ensure that the provision of services and/or expenditure of funds under this Agreement do not violate any laws, business standards, or underlying agreement or grants. Contractor shall be responsible for any damage or injury not caused by SCF as a result of Contractor's, or any subcontractor's or their employees', servants,' or agents' failure to comply with any law, applicable business standard or underlying agreement or grant. Furthermore, Contractor has been supplied with a copy of SCF's Code of Conduct and agrees to comply with its provisions and to complete SCF compliance training if necessary.

7.7 Monitoring

SCF may establish a schedule for periodic review of Contractor's performance. Review may be at least once a year, or as frequently as SCF determines necessary.

7.8 Lobbying

The undersigned representative of Contractor certifies, to the best of his/her knowledge and belief, that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of Contractor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract; the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, Contractor shall

complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Contractor shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, or cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

7.9 Exclusion and Debarment

Each Party represents and warrants that no adverse action by the federal government that will or may result in mandatory or permissive exclusion from a federal healthcare program pursuant to 42 U.S.C. §1320a-7 has occurred or is pending or threatened against it, its principals, its affiliates, or to the best of its knowledge, against any of its employees, agents or subcontractors providing services under this Agreement. Each Party additionally represents and warrants that neither it, its principals, its affiliates, and to the best of its knowledge, its employees, its agents, nor its subcontractors providing services under this Agreement are suspended, debarred, or otherwise determined to be ineligible for award of contract, grant or cooperative agreement by any federal, state, or other governmental body.

Each Party shall immediately provide written notice to the other Party of (1) its receipt of a notice of an adverse action by the federal government against any of the individuals or entities specified above that will or may result in mandatory or permissive exclusion from a federal healthcare program pursuant to 42 U.S.C. §1320a-7, (2) the date of any adjudication or determination that any of the individuals or entities specified above has committed any action that would subject it/them to mandatory or permissive exclusion under 42 U.S.C. §1320a-7, or (3) a notice of an adverse action by a governmental body against any of the individuals or entities specified above that will or may result in a determination of ineligibility for award of contract, grant or cooperative agreement. In the event either Party fails to provide the other Party with such written notice, or it is discovered that either Party's representations contained herein are false, the other Party has the right to immediately terminate this Agreement.

7.10 Successors, Assignment or Delegation

This Agreement may not be assigned or subcontracted or otherwise transferred by Contractor without the prior written consent of SCF, which SCF may withhold for any reason or for no reason, in its sole and absolute discretion, and any assignment or other transfer in violation hereof shall be null and void and of no force or effect. If SCF consents to an assignment or subcontract of all or any portion of this Agreement, Contractor warrants to SCF that the assignee or subcontractor shall execute a written instrument agreeing to be bound by all of the terms and conditions of this Agreement, that Contractor shall provide SCF with a copy of the written agreement, and that any such assignment or subcontract shall not relieve the Contractor from any obligations hereunder. Contractor further agrees that Contractor shall guarantee the performance of any assignee or subcontractor hereunder. Without limiting the foregoing, this Agreement shall be binding upon, and inure to the benefit of, the parties hereto, and their successors and permitted assigns, if any.

7.11 Nondiscrimination

Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, marital status, or "qualified individual with a disability status."

7.12 Governing Law, Venue and Jurisdiction

Any Agreement will be governed, construed and enforced in accordance with the laws of the State of Alaska and the United States of America. All parties expressly agree that should litigation or any legal proceeding be necessary under this Agreement, the same will be commenced exclusively in Alaska Superior Court, Third Judicial District at Anchorage or in the United States District Court for the District of Alaska.

7.13 Audit and Examination of Records

Contractor agrees to maintain and make available for review by SCF all books, records, documents and other evidence pertaining to costs and expenses of an Agreement for examination and audit by SCF for a period of (6) six years from and after the termination of this Contract. SCF shall have the right to make copies of documents audited and such copies will become the confidential property of SCF.

7.14 Media Contact

Contractor, its employees, agents, and subcontractors shall not contact any member of the print or electronic media as a representative of SCF without the prior written approval of the President/CEO of SCF. If any member of the print or electronic media contacts the Contractor asking for information, the Contractor will refuse to comment and will refer the inquiry to SCF's Office of Public Relations. Further, Contractor will not use SCF's name in any advertising, publications, promotional materials or publicity release concerning any Agreement or the services performed under it.

EXHIBIT A: Scope of Work

SCF facilities staff plows snow at SCF designated locations during and following snowfall events. SCF Facilities staff will inform the Bidder when SCF would like these snow piles removed from the parking lot(s). Contractor is required to remove designated snow piles within a certain amount time after notification from SCF facilities staff.

General Specifications

1. Contractor is responsible for all manpower experienced with snow removal operations, equipment fit for duty, and materials needed to support the operation.
    a. All snow hauling equipment must meet DOT safety standards.
    b. All operators must comply with Federal and State commercial vehicle safety standards.
    c. All operators must have appropriate licensing.
2. Contractor to provide point of contact information for SCF staff and/or management, both during business and after hours, such as a 24-hour operation call center, available weekends and holidays.
3. Response to call out for snow removal must occur within 36 hours of notification from SCF facilities staff.
4. All snow removal must be completed between the hours of 8PM and 6AM, Monday through Saturday, unless specifically requested otherwise. Contractor may load and haul off snow any time during SCF-observed holidays and on Sundays.
    a. Contractor will make all reasonable efforts to communicate to the appropriate SCF personnel when the Contractor starts work.
    b. Contractor will dispose of snow at Municipality of Anchorage approved snow dumps only.
    c. Agrees to comply with SCF's commitment to a Tobacco Free Campus.
    d. Contract shall notify SCF Facilities Staff of any impediments to snow removal, including vehicles blocking access.

Location Code	Building Name	Building Address
A-1	Family Wellness Warrior Initiative	3210 Lark Street, Anchorage, AK 99508
A-2	FWWI Apartments Office of the President	3130 & 3140 Lark Street, Anchorage, AK 99508 4510 & 4530 Grumman Street, Anchorage, AK 99508
A-3	Quyana Clubhouse	225 Eagle Street, Anchorage, AK 99501
A-4	Eagle Street Warehouse	4973 Eagle Street, Anchorage, AK 99508
A-5	Pathway Home	4000 San Ernesto Avenue, Anchorage, AK 99508
A-6	Den A Coy Residential	4130 San Ernesto Avenue, Anchorage, AK 99508
A-7	Chugach Square Mall	6901 E. Tudor Road, Anchorage, AK 99507
A-8	Finance Building	7033 E. Tudor Road, Anchorage, AK 99507
A-9	AK Native Primary Care Center & PCC Parking Garage Area	4320 Diplomacy Drive, Anchorage, AK 99508
A-10	Fireweed Building	4321 Tudor Centre Drive, Anchorage, AK 99508
A-11	Mt. Marathon Building	4201 Tudor Centre Drive, Anchorage, AK 99508
A-12	Mt. Yukla Building	4175 Tudor Centre Drive, Anchorage, AK 99508
A-13	SCF Daycare (Bright Horizons)	4145 Tudor Centre Drive, Anchorage, AK 99508
A-14	Mt. Natazhat	4160 Tudor Centre Drive, Anchorage, AK 99508
A-15	Administration Building	4501 Tudor Centre Drive, Anchorage, AK 99508

A-16	Heritage Plaza	4155 Tudor Centre Drive, Anchorage, AK 99508
A-17	Tuttle Pl. Warehouse	6160 Tuttle Pl., Anchorage, AK 99507
A-18	Ernie Turner Treatment Center	4330 Elmore Rd., Anchorage, AK 99508
A-19	Nuka Learning and Wellness Building	4085 Tudor Centre Drive, Anchorage, AK 99508
A-20	Katherine and Kevin Gottlieb Building	4441 Diplomacy Drive, Anchorage, AK 99508

EXHIBIT B: Proposal Offer and Signature Page

RFP Number: SCF18-1021

RFP Name: Snow Removal Services

RFP Due Date and Time: Wednesday, December 5, 2018 by 3 pm

CONTRACTORS MUST COMPLETE THE SECTION BELOW

Please identify the cost per ton for snow removal services to include loading, haul off, and disposal.

Labor:

Cost per ton for loading, hauling and disposal: $_____

Expenses:

Municipality of Anchorage snow dump fee (per ton): $_____

Total Labor and Expense Costs Per Ton: $_____

Ad-Hoc Services Billed at per Professional Services Hourly rate of: $_____
(Per services as authorized by SCF)

By signing below the contractor agrees to all terms and conditions as listed within this Request for Proposal issued by SCF.

Is an Alaska Native / American Indian Business Owner Preference being claimed? **YES** ☐ **or NO** ☐

Company Name:_____

Contact Name:_____

Email:_____

_____
Address *City* *State* *Zip Code*

Phone:_____

Date:_____

Authorized Signature: _____

END OF RFP