



SCF Contracts Department  
7033 East Tudor Road  
Anchorage, AK 99507

To: Prospective Bidders  
Date: May 19, 2023

RE: Addendum No. 1  
VNPCC Commissioning Agent  
Services  
RFP # SCF23-1099

Issue Date: May 1, 2023

This document forms a part of the Contract Documents and modifies the original Procurement Documents dated May 1, 2023. Acknowledge receipt of this Addendum in the provided on the Bid Form. Failure to acknowledge receipt of this addendum may subject Proposers to disqualification.

This Addendum consists of five (5) pages.

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1. Responses to Bidder questions:

See next page for SCF responses to Bidder questions.

#	Date Received	Comment or Question Provided by Bidder	SCF Response
1	16-May	Can you please provide a current estimate for total project construction costs?	For the purposes of proposal, bidders are to assume the facility expansion will be approximately 100,000-140,000 SF and that the project is currently in programming phase with cost and size still to be determined.
2	16-May	Would SCF consider editing the RFP so the CxA is only proposing on Cx services through end of design? It is very difficult to estimate the amount of time and effort for Construction Phase Functional Testing without more information about the design.	Please propose on all phases indicated. Provide assumptions and clarifications as necessary to convey scope of services being proposed (to match scope in RFP). SCF is currently assuming 18 months of design Cx and 30 months of construction Cx.
3	16-May	Can you please verify that there is no envelope commissioning required?	Per section 8.1.2 of the RFP, please provide recommendations and pricing on Building Envelope Commissioning. Please breakout the cost to provide that. See separate line item added to the revised pricing sheet included in this Addendum.
4	16-May	Do the 16 site visits described in the RFP include Functional Performance and Integrated Testing, or should we assume that's separate? Do they 16 visits also include start up witnessing? Is any factory acceptance testing out of state expected?	Proposer to include required amount of site visits necessary to complete the requested scope. Additional site visits will be negotiated with the successful respondent depending on the need.
5	17-May	Our corporate font is the same general size as an Arial 11 pt font. Will this work?	Yes, a font of similar size and legibility as Arial 11 pt font is acceptable.
6	17-May	In Section 9.1, the RFQ asks that the Principal CxA have acted as Principal CxA for projects of similar size and complexity in the last five years in Alaska. Would a similar level of experience in a non-Alaskan state work?	Yes. SCF prefers Alaska experience but will consider relevant experience outside of Alaska if located in a northern climate.
7	17-May	In Section 9.1, the RFQ asks that the Principal CxA have acted as Principal CxA have a bachelor's degree in mechanical engineering and PE certification. Would another technical degree work? Would experience equivalent to a PE work?	No, SCF wants a degree in mechanical engineering and PE Certification.

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## 2. Change to Exhibit A – Proposal Offer and Signature Page:

Added a separate line to breakout the cost to provide Building Envelope Commissioning. See updated Exhibit A to use for proposal on the following pages.



**EXHIBIT A: Proposal Offer and Signature Page (1/2)**

RFP Number: SCF23-1099

RFP Name: VNPCC Commissioning Agent Services RFP

Proposal Due Date: May 25, 2023

**PROPOSERS MUST COMPLETE THE SECTION BELOW**

Provide Not to Exceed Pricing for each phase below. Include an hourly rate sheet for all personnel. Project shall be billed on a T&M basis, with the total cost not exceeding the Total Price Proposal below.

- A. Cx During Pre-Design/ Design Phases \$ \_\_\_\_\_
- B. Cx During Construction Phase \$ \_\_\_\_\_
- C. Cx During Occupancy & Operational Phases \$ \_\_\_\_\_
- D. Cx to provide Building Envelope Commissioning \$ \_\_\_\_\_
- TOTAL PRICE PROPOSAL** \$ \_\_\_\_\_

Is an Alaska Native / American Indian Business Owner Preference being claimed? YES  or NO

(Must include proof of AN/AI Ownership if claiming AN/AI preference)

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address

City

State

Zip Code

**EXHIBIT A: Proposal Offer and Signature Page (2/2)**

**Acknowledgement of receipt of Addenda:**

Addendum No. \_\_\_\_\_ Date Received: \_\_\_\_\_ Signature: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date Received: \_\_\_\_\_ Signature: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date Received: \_\_\_\_\_ Signature: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date Received: \_\_\_\_\_ Signature: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date Received: \_\_\_\_\_ Signature: \_\_\_\_\_

By signing below Proposer agrees to all terms and conditions as listed within this Request for Proposal issued by SCF.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_