



ITB-Family Dental-
New Equipment and
Instruments #25-1166

Invitation to Bid

ITB release date: 06/24/2025

PROJECT DIRECTORY

OWNER

SOUTHCENTRAL FOUNDATION

Sonia Stevens
Family Dental Clinic Manager
4441 DIPLOMACY DRIVE
ANCHORAGE, AK 99508
P (907) 729-6650

ITB ADMINISTRATOR

SOUTHCENTRAL FOUNDATION

Donovan Fairbanks
7033 E Tudor Road
ANCHORAGE, AK 99507
P (907) 729-6613
dfairbanks@southcentralfoundation.com

SECTION 00 01 10
TABLE OF CONTENTS

DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS

00 01 01	Project Directory
00 01 10	Table of Contents
00 11 16	Invitation to Bidders
00 21 13	Instructions to Bidders
00 21 14	Bidders Checklist
00 45 13	Bidder's Qualification Requirements
00 45 14	Statement of Bidder's Qualifications

DIVISION 01 – GENERAL REQUIREMENTS

01 11 00	Summary of Work
01 20 00	Price and Payment Procedures
01 23 00	Alternates
01 25 00	Substitution Procedures
01 26 00	Contract Modification Procedures
01 30 00	Administrative Requirements
01 31 00	Project Management and Coordination
01 40 00	Quality Requirements
01 40 10	Clean Construction Procedures
014010.01	Infection Control Risk Assessment Construction Permit
01 41 00	Regulatory Requirements
01 42 00	Reference Standards and Definitions
01 45 00	Quality Control
01 50 00	Temporary Facilities and Controls
01 60 00	Product Requirements
01 70 50	Execution and Closeout Requirements
01 74 19	Temporary Protective Coverings

EXHIBIT D: New Equipment and Instrument list

INVITATION TO BIDDERS – SCF Family Dental-New Equipment and Instruments

ISSUE DATE: June 24th, 2025

Southcentral Foundation will receive electronic (PDF) for the Southcentral Foundation (SCF) Family Dental-New Equipment and Instruments, located at 4441 Diplomacy Drive Anchorage Ak, 99508. Bids should be sent to Southcentral Foundation's ITB Administrator, SCF Purchasing Agent, at SCFPurchasing@SouthcentralFoundation.com. **Bids must be received by July 10th, 2025, at 2:00 PM Alaska Standard Time (AKST).** Bids will then be opened and will be evaluated by select Southcentral Foundation Staff. Bids submitted after the date and time listed above will not be considered. A notification email will be sent to all bidders upon evaluation and selection of the winning bidder.

General Scope of Work: Southcentral Foundation has a new instrument and equipment list needed for Family Dental Clinic located at 4441 Diplomacy Drive Anchorage Ak, 99508. SCF's website at: <https://www.southcentralfoundation.com/about-us/procurement/> . It is the bidder's responsibility to check this site regularly for addenda and other information related to this Invitation to Bid.

Alaska Native / American Indian (AN/AI) preference in contracting is applicable and bidders stating native preference must provide a completed statement and proof of Native ownership with the bid. AN/AI owned firms will be awarded a 5% preference. Award of a firm, fixed-price contract for the specified work will be made in accordance with Southcentral Foundation's procurement policies. No bid shall be withdrawn for a period of thirty (30) days subsequent to the submission date without the written consent of Southcentral Foundation.

Southcentral Foundation reserves the right to reject any and all bids, accept other than the lowest bid, and/or waive informalities or irregularities in bids received whenever such rejection, acceptance, and/or waiver is in the best interest of Southcentral Foundation.

PART 1 - GENERAL

1.01 PROJECT GENERAL DESCRIPTION

Southcentral Foundation has a new instrument and equipment list needed for Family Dental Clinic located at 4441 Diplomacy Drive Anchorage Ak, 99508. Exhibit D: Dental instrument and equipment list

Project Site

SCF's Dr. Kathrine and Dr. Gottlieb Building located at 4441 Diplomacy Drive Anchorage Ak, 99508.

Alaska Native/American Indian Preference

Alaska Native/American Indian "AN/AI" preference in contracting is applicable and bidders stating native preference must provide a completed statement and proof of Native ownership with the bid. AN/AI owned firms will be awarded a 5% preference. Award of a firm, fixed-price contract for the specified work will be made in accordance with Southcentral Foundation's procurement policies. No bid shall be withdrawn for a period of thirty (30) days subsequent to the submission date without the written consent of Southcentral Foundation.

Owner Background

Southcentral Foundation (SCF) is an Alaska Native-owned healthcare organization serving an estimated 56,146 Alaska Native and American Indian people living in Anchorage, the Matanuska-Susitna Valley, and 60 rural villages in the Anchorage Service Unit (ASU). SCF's first P.L. 638 contract with the Alaska Area Native Health Service began in 1984 to provide dentistry, optometry, community health representatives and injury control services. Substance abuse treatment was added in 1987.

In 1998, SCF assumed ownership and management of the Anchorage Native Primary Care Center, which serves the entire Native population of the state - an estimated 130,682 people. In January 1999, SCF and the Alaska Native Tribal Health Consortium signed an agreement to take over management of the Alaska Native Medical Center from the Indian Health Service.

With this transition, Alaska became the first state in the nation to have all its health facilities for Native Americans managed by Native organizations.

The SCF Project Manager will issue and evaluate all bids responding to this Invitation to Bid (ITB), negotiate a contract with the successful Bidder in coordination with the SCF Contracts Department, and administer the planning and construction of the project.

This Invitation to Bid (ITB) invites Bidders to respond to a fixed set of criteria for the project and a Stipulated Price contract form. Within the framework of this ITB, the SCF Project Manager will review bids to assess each Bidder's submitted price and capabilities to deliver a quality and efficient project that is the most advantageous to the owner. This set of qualifications described in detail in this ITB, will be considered a baseline by which submitted bids will be evaluated.

1.02 SPECIFIED DATES

Public Advertisement	6/24/25
Registration Deadline	7/01/25
Pre-bid Conference	NA
Deadline to Submit Questions	7/02/25
Bids Due	7/10/25 2pm AST
Anticipated Notice of Intent to Award	7/11/25

1.03 RECEIPT AND OPENING OF BIDS

A. Electronic Submission of Bids:

Bidders shall submit an electronic copy by email to the SCF ITB Administrator at SCFPurchasing@southcentralfoundation.com before the deadline. It is bidders responsibility to assure bid is received by SCF.

B. Time and Opening:

Bids must be submitted prior to the time specified in section 001116 of this ITB, and the exact date and time of receipt will be recorded. Late submittals will not be considered but will be held unopened until the time of notice of intent to award and then returned to the sender unless other methods of disposition are requested or agreed to by the sender. Bids will be opened at the location specified in section 001116 of this ITB.

C. Facsimile/telegraphic/telephonic Bids

Facsimile/telegraphic/telephonic bids will not be considered.

D. Officer's Responsibility

No responsibility will attach to an officer or agent of Southcentral Foundation for the premature opening of, or the failure to open a bid not properly addressed and identified.

E. Bidder's Responsibility

Bidder shall register with Southcentral Foundation. Register by confirming your intent to provide a bid, by emailing [email of ITB Administrator] and include both the ITB number and title in your email when you register. The bidder is also responsible for checking SCF's procurement website to obtain any issued addenda, changes, and/or updates to the Invitation to Bid, prior to submitting your bid, to assure compliance with the most up to date information.

1.04 WITHDRAWAL OF BIDS

Bids may be withdrawn on written or telegraphic requests received from a Bidder prior to the time specified for submittal. Bids not withdrawn prior to the specified time may not be withdrawn for a period of thirty (30) days following the date specified for submittal.

1.05 EXAMINATION OF PLANS, SPECIFICATIONS, AND SPECIAL PROVISIONS

- A. The Bidder shall review all the proposed contract documents to ascertain all of the requirements of the work.

- A. The Bidder shall examine carefully this ITB and contract forms before submitting a bid. The submission of a bid shall be an admission that the Bidder has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements and terms of the contract, and Southcentral Foundation will rely on such admissions.

- i. For the convenience of interested prospective Bidders, complete sets of the bid documents are on file at the following locations.

www.southcentralfoundation.com/about-us/procurement/

- ii. Southcentral Foundation will not issue sets of bid documents.

1.08 METHOD FOR CLARIFICATION

- A. Any Bidder in doubt as to the true meaning of any part of the documents may submit to SCF a written request for an interpretation thereof. All requests must be submitted within the timeframe allowed by Section 002113 – Instructions to Bidders. Questions can be emailed to: scfpurchasing@southcentralfoundation.com
- B. Questions, which in the opinion of the SCF Project Manager require a reply, will be answered by issuing an addendum to all Bidders prior to the public bid opening. Southcentral Foundation will not be responsible for any other explanation or interpretation of the documents made or given prior to opening the bids.

1.09 PREPARATION AND SUBMISSION OF BIDS

- A. Preparation and Submission:

Bids must be submitted on the forms furnished or copies thereof, and in accordance with the Instructions to Bidders and must be manually or electronically signed. To secure consideration, the bid must be submitted as described in 1.03 A. The bid forms are provided within these bid documents.

**NOTICE TO BIDDERS: PLEASE REMOVE THIS SECTION AND FORMS LISTED BELOW
FROM THE REST OF THE MANUAL FOR SUBMISSION ON THE BID DUE DATE**

All responsive Bids MUST contain the following:

1. 00 45 14 Statement of Bidder's Qualifications ☐

- 1) By submitting this bid, it is understood/acknowledged that the right is reserved by SCF to reject any and all bids at its sole discretion and for its convenience or benefit. The bidder agrees to execute and deliver to SCF a contract in the prescribed form within ten (10) days after the date SCF mails or otherwise delivers to bidder SCF's written acceptance of this bid as the successful bid and the initial contract for review and signature.
- 2) I/We have enclosed with this Bid a Statement of American Indian/Alaska Native Ownership, if applicable and AI/AN preference is claimed.
- 3) I /We have enclosed with the bid the documents identified on the Bidder's Checklist in the forms provided in the project manual.
- 4) I/We further acknowledge receipt of the following addenda:

Addendum No.: _____ Dated: _____

Addendum No.: _____ Dated: _____

Addendum No.: _____ Dated: _____

Addendum No.: _____ Dated: _____

Addendum No.: _____ Dated: _____

Addendum No.: _____ Dated: _____

Addendum No.: _____ Dated: _____
- 5) I/We further understand the penalty for making false statements in offers is prescribed by federal law in 18 U.S.C. 1001.

NAME OF BIDDER

OFFICIAL ADDRESS

BY: _____

Print Name and Title

Signature

Date

MINIMUM BIDDER'S QUALIFICATION

Bidders are required to meet the minimum qualifications listed below and must complete 00 45 14 Statement of Bidder's Qualifications. Bidders that do not meet these minimum qualifications should NOT submit a bid. The threshold values are listed below and represent the minimum requirements for a responsive bid. Bids from contractors who cannot document the required experience, and qualifications will be returned after opening and not considered for the award.

STATEMENT OF BIDDER'S QUALIFICATION

All questions must be answered, and the data given must be clear and comprehensive. This statement must be notarized. Attach additional pages if needed.

1. Name of bidder.
2. Names of principals.
3. Names of authorized signatories.
4. Permanent main office address.
5. When organized.
6. Where incorporated.
7. How many years have you been engaged in the contracting business under your present name?

8. Previous names of companies in which the principals listed above (#2) have engaged in the contracting business.

9. List all active projects.

10. Have you ever defaulted on a contract? Yes No
If so, where, and why?

11. Have you ever refused to sign a contract at your original bid? Yes No
If yes, explain

12. Attach proof of Alaska Native / American Indian Ownership.

13. The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by Southcentral Foundation, in verification of the recitals comprising this Statement of Bidder's Qualification.

Dated at _____, this _____ 2025.
(place) (day) (month)

(Name of Bidder)

By:
(Signature of Bidder's Representative)

Title:

State of ALASKA)

County of)ss
)

_____, being duly sworn, deposes and says he is
(individual signing above)

he is _____ of _____
(Title) (Name of Organization)

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Sworn before me this _____ day of _____, 2025.
(Date) (Month)

(Notary Public)

My Commission Expires: _____ (Date)

End of ITB